

STUDENT UNION POLICY COUNCIL MEETING AGENDA

Wednesday February 11, 2009

7:45 P.M

S.U. 221

I. CALL TO ORDER

A. Meeting called to order at 7:49 p.m.

II. CORRECTIONS AND ACCEPTANCE OF MINUTES FROM OCT. 8TH

A. *Minutes handed out*

B. Elizabeth (Chair): Please look over the minutes. Any corrections or problems?

C. *The Minutes are passed.*

III. OPEN DISCUSSION

A. Elizabeth: Motion to suspend rules of meeting and allow quorum to be changed to 7

B. *The motion passes*

IV. OLD BUSINESS

A. Game Room Events Policy

i. *Game room Policy handed out (see page 6).*

ii. Chuck (Associate Director of Operations): We established a tier pricing system for reserving the game room based on types of groups. The issue is that if someone like me wants to rent it out for my kid's birthday party, it creates an ethical problem because it is a benefit (lower cost) that I should not receive.

iii. Colin (Nutmeg Yearbook): Where does the revenue go?

iv. Elizabeth: Back to the game room so they can purchase new stuff.

v. Kim (Club Sports): It's expensive to equip, staff and clean the game room, so I think it should stay at \$150.

vi. Jeffrey (WHUS): I think \$80 might be more sensible.

vii. Elizabeth: We can make the charge \$80, we change the number to something in between if that's what you want, or we can leave it at \$150.

viii. *Dramere arrives, 7:54 p.m.*

ix. Kelly (International Center): I think \$80 is fine.

x. *Kevin arrives, 7:56 p.m.*

xi. Jessica (Student Union Building Manager): \$80 is fine, they are state employees, and we're in difficult times.

xii. Elizabeth: So by lowering the cost to \$80, the general public will pay the same as employees.

xiii. Jeffrey: Motion to move general public's price to \$80.

xiv. Jessica: Second

xv. *Kim opposes.*

xvi. Elizabeth: The motion passes.

B. Union Restroom Advertising Policy

- i. *Restroom policy handed out (see page 5).*
- ii. Elizabeth: Look over the restroom policy; this is for your information so you know what you have to do to post things.
- iii. Chuck: These are only on the first floor bathrooms and in the convenience store.

V. NEW BUSINESS

A. Pharmacy School Class

- i. Elizabeth: *reads e-mail*: Pharmacy school wants to have class in the Student Union because their room is being used for a pharmacy conference.
- ii. Chuck: They want to use one of the larger rooms because it is a large class.
- iii. Jen (Vice Chair): The focus of the Student Union is on student groups, not classes.
- iv. Colin: Is there nowhere else they can have class?
- v. Elizabeth: The e-mail says there are no high tech classrooms available. They are looking to hold class on March 25 and April 29.
- vi. Chuck: On March 25, their room is being used for a department conference.
- vii. Kevin (PIRG): I have no sympathy for them.
- viii. Jessica: Can't they reschedule the class?
- ix. Colin: Can't they just cancel one class?
- x. Kim: They have a speaker coming so they can't really cancel. I don't see what the big deal is.
- xi. Kelly: Why is this an issue?
- xii. Jeffrey: Because if we let them do it than others will be able to do it.
- xiii. Colin: And we'd never hear the end of it if we said no the next time. Will the speaker appeal to the general public?
- xiv. Kim: There are speakers here all the time that are closed to the public.
- xv. Jen: But this is not a conference, it's a class.
- xvi. Kevin: Classes should not be held here.
- xvii. Dramere: Can we just leave the issue open for now?
- xviii. Elizabeth: We won't have a meeting before then.
- xix. Dramere: If the policy is no class, then there's nothing really to discuss.
- xx. *Jessica leaves, 8:08 p.m.*
- xxi. Chuck: A while ago we had several large sections of classes in the theatre because the pipes burst in their regular classroom.
- xxii. Colin: This is entirely different though.
- xxiii. Jeffrey: They set their own schedule and put their conference ahead of their students.
- xxiv. Kevin: Motion to vote on Pharmacy class where voting for the motion means allowing the class to be held.
- xxv. Jeffrey: Second
- xxvi. *Kim in favor, Krissy (Women's Center) abstains, Jessica does not vote.*
- xxvii. Elizabeth: The motion does not pass.

B. Commuter Student Association Representative

- i. Elizabeth: Commuter students have a USG representative that is supposed to come to these meetings. Jim Hintz would like to have a representative

position for the newly formed Commuter Student Association, which would add another position to the Policy Council.

- ii. Jen: They are not an official student group, but they are in the Student Union.
- iii. Jeffrey: I have no problem with it as long as they become an official student group.
- iv. Krissy: I agree.
- v. Jeffrey: Motion to deny the position until organization becomes official student group.
- vi. Krissy: Second.
- vii. *All in favor, Jessica does not vote.*
- viii. Elizabeth: The motion passes. The group must become an official student group before obtaining a position on the Policy Council.

C. Ride Board

- i. Chuck: Up until last August, there was a ride board where the new game room is; it was taken down when the game room was built. One graduate student wants it back. I've talked to a bunch of people and they all seem to think there is an electronic one on the transportation services web site. If you want a physical ride board, we can find a place for it. Jim Hintz said he would manage and maintain it.
- ii. Kevin: There is an electronic one, and I think that's the best way to do it.
- iii. Krissy: A board is almost archaic.
- iv. Dramere: I think it's a waste to have a physical ride board.
- v. Kelly: We could do something else with the money.
- vi. Dramere: An electronic ride board is a lot safer too.
- vii. Elizabeth: You must have a NetID to get onto the ride board.
- viii. Chuck: There's liability in the fact that you don't know who this person is. They could have a different agenda. And you can always go to the Co-op and buy a bus ticket if you need to get somewhere.
- ix. Dramere: Have you told the graduate student about the electronic one?
- x. Chuck: Yes.
- xi. Krissy: Motion against ride board.
- xii. Jessica: Second.
- xiii. *All in favor*
- xiv. Elizabeth: The motion passes. Ride board is no more.

VI. REPORTS

A. Chair

- i. Elizabeth: Next meeting will be February 25 at 6:30 p.m. in Student Union room 324 with food. Thank you all for coming.

B. Organizations

- i. Jessica: Student Union building and event manager positions are available, check out the website.

VII. ADJOURNMENT

- A. Meeting adjourned, 8:24 p.m.

ATTENDANCE

ORGANIZATION	ATTENDEE	PRESENT/ABSENT
Chair	Elizabeth Hopkinson	Present
Vice Chair	Jen Warmath	Present
Associate Director of Operations	Chuck Morrell	Present
Secretary	Andrew Lagassé	Present
SUBOG		Absent
USG		Absent
Undergraduate Commuter Student		Absent
Graduate Student Senate		Absent
African American Cultural Center	Shon Aggison	Present
Asian American Cultural Center	Jun Up Kim	Present
Puerto Rican and Latin American Cultural Center		Absent
Women's Center	Krissy Dolce	Present
Rainbow Center	Dramere Graham	Present
International Center	Kelly Hannan	Present
Native American Cultural Society		Absent
University Senate		Absent
Alumni		Absent
All Greek Council		Absent
UCTV		Absent
WHUS	Jeffrey Benvenuti	Present
Student Union Manager	Jessica Addonizio	Present
UConnPIRG	Kevin Willhelm	Present
Nutmeg Yearbook	Colin Gourlie	Present
Club Sports Council	Kim Sadowski	Present

GUESTS

NAME	AFFILIATION

Union Restroom Advertising Policy

- There will be 15 frames in the main traffic areas of the Union.
- Posters will run for 2 weeks and will be changed consistently on a specified day of the week
- Posters will be 11x17inches
- SUBOG will be responsible for changing the posters bi-weekly
- SUBOG will be responsible for the management of the posters and frames and are required to check each frame at least Monday, Wednesday, Friday of every week.
- The Student Union will be responsible for installing the frames.
- The Student Union Board of Governors is responsible for the cost of the frames and posters
- Only Organizations/Centers with offices in the Student Union may advertise in the poster. These organizations include the African American Cultural Center, International Center, Rainbow Center, Native American Cultural Center, Asian American Cultural Center, Puerto Rican/ Latin American Cultural Center, Women's Center, Club Sports Council, Graduate Student Senate, Greek Councils, Nutmeg Yearbook, Student Organization Center, Student Trustee, UConn Public Interest Research Group, UCTV Student Television, Undergraduate Student Government, WHUS Student Radio 91.7, Department of Student Activities, Off-Campus Student Services, and the Office of Fraternity and Sorority Life.
- This poster is *not* for Public Services or Food and Dining in the Union

Advertising

- All ads must be advertising for an event or other timely content (i.e. scheduling); ads for non-events or non-timely content will not be accepted
- No ads may run more than 3 weeks prior to the event date
- All ads must be submitted as 2x3.5 inch jpeg files
- Union Organizations cannot submit the same ad for two consecutive posters
- Ads must be submitted to the Student Union Board of Governors Advertising & Marketing Chairperson two weeks prior to the running dates. For the 2008-2009 school year e-mail sandra.j.crane@gmail.com
- There will be three advertising spaces on each poster for Union Organizations
- The remainder of the poster space will be used by the Student Union Board of Governors.

Reserving a Date

- Union Organizations may reserve dates at the beginning of the semester. The SUBOG Marketing/Advertising Chair will email the Organizations a list of dates. Dates will be reserved on a first come, first serve basis.
- If an organization does not turn in an advertisement on time, their spot will be opened up to all other organizations.
- Reservations are first come first serve
- A Union Organization may only reserve one ad space per poster.
- If there is a problem with the Ad (incorrect dimensions, or incorrect format) the organization will be notified and have two days to correct the ad. If the ad is not corrected by the deadline, it will not be accepted.

RESERVATION POLICY FOR THE GAME ROOM

The Council decided to create procedures for reservations and events for the Game Room in the Union.

- I. Availability to Reserve the Game Room for an Event during Game Room Business Hours
 - a. *Any day except when the Union is closed.*
 - b. *Any time on Sunday, Monday, Tuesday, Wednesday and Thursday. Friday and Saturday the room is available until 8:00 p.m.*
 - c. *One event allowed per day during regular game room business hours.*
 - d. *Allowed time is two hours not including set up time. Event services will coordinate a half hour buffer period for set up and a half hour for break down of the event.*

- II. Reservation Process
 - a. *Complete reservation form at least three weeks in advance from the date of event.*
 - b. *Submit to Events Services*
 - c. *The Contact Person will be notified 3 business days after the form was submitted.*
 - d. *If the individual, group, department, or organization are confirmed for an event in the game room they must sign a User Contract in order to utilize the space.*

- III. Prioritization of Reservations
 - a. *Definition of Types of Groups*
 - i. *General Public- any non-affiliated individual or group ex: Aetna*
 - ii. *UConn Affiliate & Departments-any individual with a current ID or affiliated departments or organizations*
 - iii. *Student Groups-Any registered UConn student group with Student Activities.*
 - b. *First come, first service basis or at the discretion of Event Services.*
 - c. *For Fall 2009 priority registration will be enacted.*

- IV. Nominal Charges
 - a. *General Public - \$150*
 - b. *UConn Affiliate & Departments - \$80*
 - c. *Student Groups - \$40*
 - d. *The nominal fee will go into the game room's FRS account.*

- V. Notification of Patrons
 - a. *A notification sign will be posted on Friday afternoon before 5 p.m. beside the game room hours sign with the following weeks events and times that the room will not be available.*
 - b. *Another notification sign will be placed at Game Room desk.*

- VI. Reservation for Only the Bowling Ally
 - a. *Only student Groups and University Affiliates will be allowed to rent out the bowling ally*

- b. Nominal Charges*
 - i. UConn Affiliate & Departments - \$40*
 - ii. Student Groups - \$20*
 - iii. This nominal fee will go into the game room's FRS account.*

VII. Exceptions

- a. If the event's hours do not interfere with the normal game room hours then the event is not subject to these guidelines of availability.*
- b. When school is not in session during the Fall and Spring Semester then the event is not subject to the guidelines of availability and is subject to the discretion of Student Union Staff.*