

**STUDENT UNION POLICY COUNCIL
MEETING AGENDA**

Wednesday November 12, 2008

6:30 P.M

S.U. 324

I. CALL TO ORDER

A. Meeting called to order at 6:42 p.m.

II. CORRECTIONS AND ACCEPTANCE OF MINUTES FROM OCT. 8TH

A. Elizabeth (Chair): Please look over the minutes. Does anyone have any corrections or problems?

B. *Minutes handed out*

C. *The Minutes are passed.*

III. OPEN DISCUSSION

A. Television Channels in Cafeteria

- i. Thomas (UCTV): What is the policy for changing channels on the televisions in the cafeteria?
- ii. Chuck (Associate Director of Operations): It was decided three years ago. UConn sports are usually televised when they are on, and eventually the televisions get switched back to their designated channels.
- iii. Tom: I've seen the television that usually has UCTV on showing different channels.
- iv. Chuck: That is because in the morning there is nothing being broadcast on UCTV, so we change it.

B. Advertising in Bathrooms

- i. Miguel (SUBOG): Basically what we came up with was a sort of Stall St. News for the Student Union bathrooms. It would list events on campus, rotating either by week or month, and they would be in window boxes in all the stalls of the Student Union. We would work on a system of maintaining them, either we could handle it or the building managers.
- ii. Elizabeth: What happens when you have too many ads to fit in the poster?
- iii. Miguel: We would probably leave events out based on first come first serve or some other structure.
- iv. Kevin (PIRG): One flyer per stall or one per bathroom?
- v. Miguel: Thinking about one per stall. Also thinking about two different posters.
- vi. Ben (WHUS): I think it's a great idea. Ads in bathrooms are always read. My concern would be people etching into the window box.
- vii. Rich (International Center): I've never seen vandalism on the Stall St. News.
- viii. Xianxi (Asian American Center): People can just rip down the Stall St. News.
- ix. Kaitlyn (Student Union Manager): There are lots of stalls in the building. I would suggest talking to the Information Center supervisor about it.

- x. Elizabeth: Any more questions or concerns? If we are in favor of feeling this out, write up a resolution and we'll go from there.
- xi. Miguel: Another idea we had was a computer screen saver of SUBOG calendar of events.
- xii. Chuck: What computers?
- xiii. Miguel: The four computers in the student lounge.
- xiv. Chuck: SAIT would have to manage that.
- xv. Elizabeth: SUBOG should put something together and send it in. If in favor, we will pursue it.

C. Union Street Banners

- i. Jonathan (All Greek Council): We were thinking of a way to change the banners on Union Street. We would like to put a banner up, a sort of public service announcement about environmental awareness. We could have a contest for students to design a banner that would be put up on Union Street.
- ii. Elizabeth: Where exactly do you want this banner to go?
- iii. Jonathan: Possibly replacing the blue vertical banners. Are those permanent?
- iv. Chuck: Nothing is permanent. Union Street is limited as to what we can do for banners. They are extremely hard to hang and tough to reach.
- v. *Kevin leaves, 7:02 p.m.*
- vi. Jonathan: The current policy only discusses cafeteria banners.
- vii. Ben: Wouldn't it be more visible in the cafeteria area?
- viii. Chuck: If you want a banner, the food court is the place. 6,000 people walk through there a day.
- ix. Ben: A banner across Union Street is visible, but if one group can do it, then they all should.
- x. Chuck: It's 65 feet from the floor to the ceiling. Hanging things across Union Street is a huge fire hazard.
- xi. Kaitlyn: Is this the same type of advertisement as the banners already in the cafeteria or is it something else?
- xii. Jonathan: It's more of a public service announcement.
- xiii. Miguel: I think the best idea would be to put it where the comedy banner is on the rail of the floors above.
- xiv. Alex (Nutmeg Yearbook): Would the space eventually become normal ad space?
- xv. Elizabeth: Why not in the food court?
- xvi. Jonathan: Over Union Street would be more in your face, different.
- xvii. Chuck: There are size requirements for banners hung on Union Street.
- xviii. Jonathan: The banner hasn't been made yet.
- xix. Elizabeth: We need more information from your organization regarding a banner. Right now we don't have enough information to make a decision.

D. Posting Policy

- i. *Posting Policy handed out.*
- ii. Elizabeth: I received an email from Lee Williams regarding the posting policy for campus. She is looking for feedback, as it applies to all organizations.

- iii. Rich: Can they even do this? It's a public university and public space.
- iv. Ben: I agree. Some of this makes sense, but it's public space. It stifles self-expression.
- v. Ben: At a meeting yesterday, they were talking about the amount of resources spent cleaning duct tape off of poles. According to Lee the policy is fairly standard.
- vi. Kaitlyn: It seems like the students are the only ones who suffer.
- vii. Ben: I like ridiculous bulletin boards. Practically, it would take a huge effort to police the entire campus. Boards outside are self-policed in a way. This policy won't stop people from putting bumper stickers on benches, and won't send a fine to someone selling a couch, but they will fine student groups.
- viii. Elizabeth: Are there specific things you like or dislike about the policy?
- ix. Erin (Women's Center): Who's going to remove them?
- x. Rich: Section 2-B. Seems like it violates individual right to post things.
- xi. Ben: Section 5-B. Why can't you post something prior to 1 day before the event?
- xii. Chuck: That applies to directional signs and other temporary signs.
- xiii. Ben: What is the process of approving this policy?
- xiv. Chuck: It is one of the many things being reviewed by the group revising University bylaws. I think the policy is unenforceable. Where's the money going? I have seen plans for a couple of information kiosks, but no one will pay for them.
- xv. Alex: Lee invited students to send her an email with comments on the policy.
- xvi. Elizabeth: I will pass on these comments to her when I meet with her.

E. Ride Board

- i. Chuck: When we renovated the game room, we took down the ride board. There was one graduate student who was very annoyed that it was taken down.
- ii. Rich: Isn't there an online version on the Department of Transportation website?
- iii. Kaitlyn: I don't think many people use it.
- iv. Chuck: It's a big liability if someone uses it for ulterior reasons.

IV. OLD BUSINESS

A. Game Room (Private Parties)

- i. *Memo handed out.*
- ii. Corey (Student Union Business Manager): Several organizations, mostly student organizations, have been asking to reserve the game room. Other people want to know if they can have birthday parties there. There's been a wide range of requests. This is a memo containing all the things I've been hearing from various sources about reserving the game room, plus some of my ideas about it.
- iii. Elizabeth: How many people can be in the game room at once?
- iv. Chuck: 91 people.

- v. Kaitlyn: Right now there's no food or drink allowed in the game room. Will we allow catering in the game room?
- vi. Corey: These are things that I need feedback from you.
- vii. Elizabeth: Do we charge people to reserve the room?
- viii. Corey: Again, it's up to you guys.
- ix. Alex: Is there funding to update the games?
- x. Chuck: Funding comes from the student government.
- xi. Corey: More revenue equals more possibilities.
- xii. Ben: I don't see a problem making it available for reservation.
- xiii. Kaitlyn: We have to assess whether our obligation is with an individual group or the students.
- xiv. Chuck: If a group comes forward and wants to reserve it, say from 6-7 p.m., we could put a sign in front of the door saying so. That way we don't disenfranchise the students. No is an OK answer.
- xv. Alex: I have no problem with it, but it shouldn't be reserved during prime time.
- xvi. Jen (Vice Chair): We could set a limit to the number of events per day.
- xvii. Elizabeth: What are the hours of the game room?
- xviii. Corey: Opens at 12 every day, Sunday through Thursday it closes at 11 p.m., Friday and Saturday it closes at midnight.
- xix. *Kevin enters, 7:45 p.m.*
- xx. Erin: I have no problem with reserving it as long as there is a time limit.
- xxi. Katie (Alumni): What about limiting reservations to one group per night for a max of two hours, and have a cost associated with it.
- xxii. Rich: Only people who really want to reserve it will pay for it.
- xxiii. Elizabeth: Are we all in favor of making the game room a reservable space?
- xxiv. *All in favor, Diana (PRLACC) abstains.*
- xxv. Elizabeth: What times and dates will the game room be available for reservations?
- xxvi. Ben: In the interest of time, can we put this off?
- xxvii. Chuck: We can't put it off again, people want an answer.
- xxviii. *Thomas leaves, 7:50 p.m.*
- xxix. Miguel: I think a good idea would be to have a two-hour block every day for reservations. I think it would be fair to charge more for unaffiliated groups.
- xxx. *Thomas enters, 7:51 p.m.*
- xxxi. Katie: I think reservations should be no longer than two hours per day.
- xxxii. Chuck: Could registered, affiliated student organizations get x amount of reservations per year?
- xxxiii. Ben: Tell those who want to reserve the game room that it will be reservable beginning on some date after a policy is written.
- xxxiv. Corey: I just need something to tell the people who want to reserve it.
- xxxv. Ben: Motion to open reservations in spring, available by December 5th.
- xxxvi. Kevin: Second.
- xxxvii. Elizabeth: Motion passes. The committee to draft the policy will be Corey, Kaitlyn, Tom, Kevin, Miguel, Ben, Alex, and myself.

B. Designation for Greek Pictures in Meeting Room

- i. *Current picture policy handed out.*
- ii. Elizabeth: Jonathan, do you need any more information about the policy?
- iii. Jonathan: I spoke to my organization, when it becomes a problem/competition, it would be nice to have all our pictures in one room.
- iv. Rich: Jonathan should draft a proposal.
- v. Miguel: I don't like it. There is no problem with overcrowding, just put it wherever it fits well. It doesn't seem to me like the pictures should be promoting a certain organization, but rather overall involvement.
- vi. Kevin: I agree with Miguel, it's not a big deal to mix them up.
- vii. Kaitlyn: How long do the pictures stay up?
- viii. Chuck: They are definitely rotated by semester, there's no real policy.
- ix. Ben: Since there's a low volume of pictures being submitted, I think we should table it until we need to address it.
- x. Elizabeth: motion to designate Greek pictures to specific room does not pass.

C. Redbox

- i. Chuck: They are not expanding currently, so they are not interested.
- ii. Corey: It seems like they over expanded.
- iii. Elizabeth: Are there alternatives to Redbox?
- iv. Corey: there are no feasible alternatives.

V. NEW BUSINESS

- A. No new business.

VI. REPORTS

A. Chair

- i. Elizabeth: We need to set a meeting.
- ii. Chuck: We need to set a date to give priority to groups for reservations. It takes a couple of hours to score these things.
- iii. Elizabeth: We will set a separate meeting to score.
- iv. Ben: Can we do these individually?
- v. Kevin: Yes, but it's helpful to have Chuck here as a resource.
- vi. Elizabeth: Thursday, January 22nd at 6:30 p.m. will be the scoring meeting. Our next meeting is Wednesday, December 3rd at 6:30 p.m. in this room. Are there any food requests for this meeting?
- vii. Kevin: Grinders.
- viii. Rich: Peppermint Hershey kisses.
- ix. Miguel: Eggnog.
- x. Alex: Hot chocolate.
- xi. Elizabeth: All right, I will take care of it.

B. Vice Chair

C. Organizations

- i. Rich: World Fest is Saturday.
- ii. Miguel: Lupe Fiasco this weekend, tickets are still available. Also a cappella Jingle Jam is coming up.
- iii. Jonathan: HuskyThon dancer sign ups.

- iv. Chuck: Next week, at the main doors of the Student Union, there will be 50 inch TV monitors on which will say what is going on and when. Also, two fireplaces have been added in the lobby of the Student Union. We will be swapping the furniture there. One of the fireplaces is portable and can be rented out, just like any other piece of equipment.
- v. Rich: Any news on the ice cream?
- vi. Chuck: There are active conversations with the School of Agriculture to open a Dairy Bar in the Student Union. President Hogan wants it to happen, so it most likely will.

D. Advisors/Guests

VII. ADJOURNMENT

- A. Meeting adjourned at 8:19 p.m.

ATTENDANCE

ORGANIZATION	ATTENDEE	PRESENT/ABSENT
Chair	Elizabeth Hopkinson	Present
Vice Chair	Jen Warmath	Present
Associate Director of Operations	Chuck Morrell	Present
SUBOG	Miguel Almodovar	Present
USG		Absent
Undergraduate Commuter Student		Absent
Graduate Student Senate		Absent
African American Cultural Center		Absent
Asian American Cultural Center	Xianxi Ning	Present
Puerto Rican and Latin American Cultural Center	Diana Arciniegas	Present
Women's Center	Erin Basile	Present
Rainbow Center		Absent
International Center	Rich Janczewski	Present
Native American Cultural Society		Absent
University Senate		Absent
Alumni	Katie Levesque	Present
All Greek Council	Jonathan Piazza-Harper	Present
UCTV	Thomas Murawski	Present
WHUS	Ben Shaiken	Present
Student Union Manager	Kaitlyn Newman	Present
UConnPIRG	Kevin Willhelm	Present
Nutmeg Yearbook	Alex Zurita	Present
Club Sports Council		Absent

GUESTS

NAME	AFFILIATION
Corey O'Brien	Student Union Business Manager

Draft 3
University of Connecticut, Storrs Campus
Posting Policy
November, 2008

I. Purpose

To appropriately manage the physical posting of material on campus. This policy is not meant to supersede existing posting policies that govern posting in the Student Union and residence halls (see appendices).

II. Who May Post

- A. Posting of physical material (flyers, posters, banners, signs, chalking and any other manifestation used to convey information) is a privilege granted to registered student organizations and University departments to promote and advertise their activities and services.
- B. External businesses and organizations are prohibited from posting anywhere on campus unless their activity is sponsored by a registered student organization or University department.

III. What May Be Posted

- A. Information of general interest to students, faculty and staff. This may include advertisements for events, sales, services, demonstrations and other activities that will occur under the sponsorship of the registered student organization or University department.
- B. All material to be posted by a registered student organization must be approved by the Department of Student Activities, which will verify the status of a student organization as “registered” and in good standing with the University and determine that the posting material is appropriately identified. Material posted by University departments should indicate clearly which department is responsible for the posting, and who can be contacted if questions arise about its content.
- C. Items may not be larger than 11”x 14” with the exception of Temporary Event Signs. Temporary Event Signs are available to UConn departments as directional aids for campus activities and are used on the day the activity is taking place (see the Architectural and Engineering Services website [<http://aes.uconn.edu/signage.html>] for additional information and University policy regarding Temporary Event Signs). Exceptions may be granted in unusual circumstances by Department of Student Activities.
- D. Items may not contain language or images that are in violation of existing University policies, including Responsibilities of Community Life: The Student Code, The President’s Policy on Harassment and the Sexual Misconduct and Relationship Violence Statement.
- E. Items may not refer to the sale or availability of alcohol, illegal substances or illegal activity of any kind.
- F. No more than one item per event/service may be posted in a single location.

IV. Where Items May Be Posted

- A. In academic buildings, items may be posted on those bulletin boards and kiosks that are clearly designated for public use. This excludes bulletin boards and kiosks that are clearly designated for departmental use. Exceptions may be granted by the department responsible for a bulletin board.
- B. In University dining halls, items may be posted with the permission of the dining hall manager and must comport with the size and content requirements listed elsewhere in this policy
- C. The only locations external to University buildings that may be used for posting are kiosks (cite future locations) and bus shelters that have an appropriate bulletin board for posting. Temporary Event Signs may be placed only at those locations designated under the University's signage policy, available at <http://aes.uconn.edu/signage.html>
- D. *Under no circumstances* may items be posted on University signs, lampposts, trees, sidewalks (see "Chalking"), windows, walls, and doors in public locations, bathroom stalls, or any location where the posting may cause damage to University property.
- E. Absolutely no duct tape or other method of adhesion that may cause damage to University property may be used.
- F. Sandwich boards owned and managed by University departments such as the Student Union, the Benton Museum and Athletics may be used to display only those activities sponsored by those departments.
- G. Postings on University shuttle buses require the permission, and are at the discretion, of the Director of Transportation Services.

V. When Items May Be Posted

- A. Postings advertising events, activities and services may be posted no sooner than one week prior to the event, activity, or service being provided. Exceptions to this may be granted by the Department of Student Activities.
- B. Temporary Signs (as defined in the policy at <http://aes.uconn.edu/signage.html>) may be placed no sooner than *one day* prior to the event, activity, or service being provided.
- C. All posting material must be removed within three days of the completion of the event, activity or service. Temporary Signs must be removed within *one day* of the completion of the event, activity or service.

VI. Chalking

- A. Registered student organizations and University departments may share information by using chalk on sidewalks only.
- B. Chalking is not permitted in any areas inaccessible to rain, or any vertical surface.
- C. Information shared by chalking should also indicate who is responsible for the chalking. Chalking requests should be directed to the Department of Student Activities.
- D. Chalking must follow content expectations as indicated above in Section III.

VII. Violations and Enforcement

- A. Registered student organizations that violate this policy will receive:
 1. A warning from the Department of Student Activities after their first violation.
 2. A \$100 fine after each subsequent violation, *in addition to* charges for any cleaning or repair necessary as a result of their posting.

3. Referral to the Office of Community Standards if this fine is not paid within 30 days, or if improper posting activity continues.
- B. Groups that violate this policy will be responsible for immediately removing their postings.

VIII. Review and Compliance

- A. This policy is managed by the Department of Student Activities. It will be reviewed every three years by a committee that will include a staff member from this office, a staff member from the Department of Facilities, and student representatives from Undergraduate Student Government, Student Union Board of Governors, Residence Hall Association, Interfraternity Council, Panhellenic Council and Club Sports Council.